

MAIL/FAX ORDER FORM

#T083



**701 Brooks Ave. South
PO Box 677
Thief River Falls, MN 56701-0677**

No. of Pages:	
To:	From:
Co.: <i>Digi-Key Corporation</i>	Co.:
Dept.: <i>Order Department</i>	Phone No:
Fax No: <i>218-681-3380</i>	Fax No:

Personal Order Company Order (Please Check One)

(Please Check One)

Payment Method: Credit Card COD Check or MO Open Acct.

Card Number:

MC VISA
 AmEx Discover

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Expiration Date

□□	□□
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Security Code
(See back of card.)

□□□

Mo. Yr.

Credit Card Holder's Name (Please Print Clearly)

Ship to:

Customer Number _____

Customer Name _____

Company Name _____

Shipping Address _____

City _____

Phone () _____

Apartment/Suite _____

State _____ Zip _____

Bill to:

P.O. No. _____

Account No. _____

Company Name _____

Phone () _____

Billing Address _____

Apartment/Suite _____

City _____

State _____ Zip _____

Quantity	Digi-Key Part No.	Description (brief)	Price/Unit	Total Price
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Ship Via: _____

Are substitutions acceptable?
 Yes No

Are backorders acceptable?
 Yes No

Backordered for a period of _____ days.

Backorder shipping method: _____

Confirmation required?
 Yes No

Confirm VIA: Phone FAX

SHIPPING INFORMATION

We pay all shipping (our choice of method) and insurance to addresses in the USA and Canada when check or money order accompanies order. See "Ordering Information/Shipping Charges" for details on heavy/oversize items.

1. Total of all items \$ _____

2. Sub Total \$ _____

3. Please remit any applicable taxes \$ _____

4. Total enclosed \$ _____
(Total of all lines) (US Dollars)

More Product Available Online: www.digikey.com

Toll-Free: 1-800-344-4539 • Phone 218-681-6674 • Fax: 218-681-3380

Digi-Key Terms and Conditions

General Conditions of Order:

Do Not Use Products Sold by Digi-Key as Critical Components in Life Support Devices or Systems:

Products sold by Digi-Key are not authorized for use as critical components in life support devices or systems. A critical component is any component of a life support device or system whose failure to perform can be reasonably expected to cause the failure of the life support device or system, or to affect its safety or effectiveness. Any attempt to purchase any Digi-Key product for that purpose is null and void and Digi-Key accepts no liability whatsoever in contract, tort or otherwise whether or not resulting from our or our employees' negligence or failure to detect an improper purchase.

All orders, regardless of how they are placed, submitted through a Digi-Key Web site or through its printed catalog, are specifically subject to all the terms and conditions contained herein. No change, alteration, deletion or modification of any of these terms and conditions is permitted. No person is authorized to accept, confirm or vary these terms and conditions including all representations and warranties unless they have been posted on Digi-Key's Web site or in this catalog. All terms are specifically and exclusively subject to interpretation under the *US Uniform Commercial Code* and all claims or disputes shall be interpreted according to Minnesota law and subject to jurisdiction in Minnesota state or federal courts at the exclusion of any other choice of law or choice of jurisdiction, including the *UN Convention on the International Sale of Goods (CISG)*.

Orders placed on forms deviating from these terms and conditions will be accepted on the basis that Digi-Key Terms and Conditions will prevail.

Technical Assistance and Design Support Services — Disclaimer of Warranties; Release of Claims:

Digi-Key offers its Technical Assistance and Design Support Services as a convenience to Digi-Key customers. Digi-Key Technical Assistance and Design Support Services personnel strive to provide useful information regarding Digi-Key products. DIGI-KEY DOES NOT GUARANTEE THAT ANY INFORMATION OR RECOMMENDATION PROVIDED IS ACCURATE, COMPLETE, OR CORRECT, AND DIGI-KEY SHALL HAVE NO RESPONSIBILITY OR LIABILITY WHATSOEVER IN CONNECTION WITH ANY INFORMATION OR RECOMMENDATION PROVIDED, OR THE CUSTOMER'S RELIANCE ON SUCH INFORMATION OR RECOMMENDATION. THE CUSTOMER IS SOLELY RESPONSIBLE FOR ANALYZING AND DETERMINING THE APPROPRIATENESS OF ANY INFORMATION OR RECOMMENDATION PROVIDED BY DIGI-KEY TECHNICAL ASSISTANCE AND DESIGN SUPPORT SERVICES PERSONNEL, AND ANY RELIANCE ON SUCH INFORMATION OR

RECOMMENDATION IS AT THE CUSTOMER'S SOLE RISK AND DISCRETION. ACCORDINGLY, THE CUSTOMER SHALL RELEASE AND HOLD DIGI-KEY HARMLESS FROM AND AGAINST ANY AND ALL LOSS, LIABILITY, AND DAMAGE INCURRED BY THE CUSTOMER OR ANY THIRD PARTY AS A RESULT OF ANY INFORMATION OR RECOMMENDATION PROVIDED TO THE CUSTOMER OR THE CUSTOMER'S RELIANCE ON SUCH INFORMATION OR RECOMMENDATION.

General Disclaimer of Warranties; Limitation of Liability:

DIGI-KEY MAKES NO WARRANTY, EITHER EXPRESSED OR IMPLIED WITH RESPECT TO ANY PRODUCT, AND SPECIFICALLY DISCLAIMS ALL OTHER WARRANTIES, INCLUDING WARRANTIES FOR MERCHANTABILITY, NON-INFRINGEMENT, AND FITNESS FOR ANY PARTICULAR PURPOSE. DIGI-KEY'S SOLE OBLIGATION AND LIABILITY FOR PRODUCT DEFECTS SHALL BE, AT DIGI-KEY'S OPTION, TO REPLACE SUCH DEFECTIVE PRODUCT OR REFUND TO CUSTOMER THE AMOUNT PAID BY CUSTOMER THEREFORE. IN NO EVENT SHALL DIGI-KEY'S LIABILITY EXCEED THE BUYER'S PURCHASE PRICE.

The foregoing remedy shall be subject to buyer's written notification of defect and return of the defective product within ninety (90) days of purchase. The foregoing remedy does not apply to products that have been subjected to misuse (including without limitation static discharge), neglect, accident or modification, or to products that have been soldered or altered during assembly, or are otherwise not capable of being tested.

IN NO EVENT SHALL DIGI-KEY BE LIABLE TO THE BUYER OR TO ANY THIRD PARTY FOR ANY INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL, PUNITIVE OR EXEMPLARY DAMAGES (INCLUDING WITHOUT LIMITATION LOST PROFITS, LOST SAVINGS, OR LOSS OF BUSINESS OPPORTUNITY) ARISING OUT OF OR RELATING TO ANY PRODUCT OR SERVICE PROVIDED OR TO BE PROVIDED BY DIGI-KEY, OR THE USE OR INABILITY TO USE THE SAME, EVEN IF DIGI-KEY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

Infringement Disclaimer:

Notwithstanding section 2-312 of any applicable version of the Uniform Commercial Code or any other similar law, or any purchase order term, other contractual provision or the like from the buyer, Digi-Key: (i) expressly disclaims any and all warranties against third party claims for infringement or the like, and (ii) shall have no obligation of any kind to the buyer for claims brought by third parties against the buyer for infringement or the like arising out of or in any way related to product purchased by the buyer from Digi-Key.

How To Order

☐ By Telephone: 800-344-4539 (US & Canada) or 218-681-6674

Our friendly sales representatives are ready to serve you 24 hours a day, 7 days a week, 365 days a year. For most efficient service, please have ready a list of quantities and part numbers and, if paying by credit card, your MasterCard, VISA, American Express or Discover card.

Note: Calls may be recorded or monitored for quality and training purposes.

☐ By Fax: 218-681-3380

Digi-Key Fax lines can be accessed 24-hours a day, 7-days a week, 365-days a year. Depending on the shipping method; fax orders will be processed and shipped according to the "Orders entered by times" listed below under **Shipment**. Orders received after these cutoff times will be processed and shipped the next business day. Please include your daytime telephone number and/or email address in case we have any questions about your order.

☐ By Internet: www.digikey.com

Order on-line 24-hours a day, 7 days a week, 365 days a year. Digi-Key's Top Rated Web site receives hundreds-of-thousands of orders each year. Internet orders entered after normal business hours are promptly processed and shipped the next business day.

☐ By Mail: **Simply Mail Your Order To:**

Digi-Key Corporation
701 Brooks Avenue South
PO Box 677
Thief River Falls MN 56701-0677

International customers please see "International Orders" for additional information.

Ordering Information

Prices/Quantities:

Digi-Key Corporation purchases all product directly from its original manufacturer. Digi-Key makes every effort to present current and accurate pricing in its catalog and on its Web site. However, prices are subject to change without notice and quantities may be limited. All orders are subject to current pricing at time of acceptance by Digi-Key. Digi-Key country specific Web sites offer alternative currencies. No trade in other currencies will be accepted.

Shipment:

Digi-Key's warehouse is open and staffed Monday through Friday, 7:30am-9:00pm Central Time (subject to holidays). Orders are shipped only on these business days. Orders and correspondence received on Saturday and Sunday will be addressed/shipped on the following Monday and included in that day's business.

Digi-Key's cut-off times for Same-Day Shipment Monday-Friday are as follows:

- Orders entered by 6:00pm CT—All USPS Options (Express Mail delayed 1 day).

- Orders entered by 7:00pm CT—FedEx ground.
- Orders entered by 8:00pm CT—All UPS air and surface options; All FedEx air options.



Shipping Charges:

Shipping or freight charges and insurance will be paid by the customer*. All sales are made FOB point (as defined by the INCOTERMS 2000) in Thief River Falls, MN, USA. Shipping or freight charges from Digi-Key's warehouse in Thief River Falls, MN are prepaid and added to the invoice, billed collect or billed to a 3rd party.

* When a check or money order accompanies your order, Digi-Key pays all shipping and insurance (our choice for method of shipping) to all addresses in the USA and Canada, unless such charges exceed 10% on orders of \$200 or less, or 5% on orders greater than \$200. Digi-Key will notify you prior to shipment if these conditions exist.

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Sales Tax:

Sales tax is charged on shipments in most states that have a sales tax, unless we have your resale certificate. Sales tax will be **estimated** at order submit time based on the subtotal of your order. The exact calculation will be applied to your invoice upon shipment, according to your State's tax laws regarding handling and shipping fees. Fax your certificate and your customer number to 218-681-7931, Attention: Sales Tax.

Payment:

Digi-Key offers a number of convenient payment methods:

For United States customers we offer check, money order, MasterCard, VISA, American Express, Discover, and C.O.D. as well as open account credit to qualified institutions and businesses. Payment must be made in the currency in which the order was placed.

For Canadian customers we offer all of the above payment options except C.O.D.

For International customers see "International Orders" below.

To obtain a credit application for open account credit, contact any sales representative by calling 800-344-4539 (US & Canada) or 218-681-6674 or faxing your request to 218-681-3380. Or, you may go to www.digikey.com and click on "Contact Us", which will bring you to the "Digi-Key Communications" page. Then click on "Net 30 Credit Application" in the "Accounting" box. Please allow sufficient time for the credit approval process. To avoid delay on your initial order you may elect an alternative payment method.

Dishonored Check Policy:

If a check you give us for payment is dishonored for any reason by the bank or other institution on which it is drawn, you agree to pay us \$20.00 as a service charge (if the check cannot be redeposited) pursuant to Minnesota Statutes § 332.50. In addition, you agree to pay any other reasonable charges imposed by any check verification company or collection agency that we may use for collection.

Out-Of-Stock:

On orders paid by check, money order or credit card, items not available for immediate shipment will be shipped as they become available. Items not available at the end of 30 days will be cancelled and refunded/credited in cases of prepayment. The number of backorder days may be extended beyond 30 days at customer's request. If a refund check is issued, the cancelled item can be re-entered without a handling charge if the check and cancellation notice are returned to us.

On orders billed to customers with open account credit, items not available for immediate shipment will be shipped and billed as they become available. Items not available at the end of 90 days will be cancelled. The number of backorder days may be extended beyond 90 days at customers request.

International Orders:

In addition to the United States and its territories, Digi-Key accepts International orders. All orders of International origin are exported from the US in accordance with the Export Administration Regulations. Diversion contrary to US Law is prohibited. All duties and taxes will be the responsibility of the customer.

Payment options for International customers: MasterCard, VISA, American Express, Discover, cashier's check in US funds, as well as open account credit to qualified institutions and businesses. We cannot accept personal checks or certified personal checks. Money orders can result in significant delays. Use of Letters of Credit must be approved in advance by Digi-Key's Accounting Department.

To obtain a credit application for open account credit, contact any sales representative by calling 218-681-7979 or faxing your request to 218-681-3380. Or, you may go to www.digikey.com and click on "Contact Us", which will bring you to the "Digi-Key Communications" page. Then click on "Net 30 Credit Application" in the "Accounting" box. Please allow sufficient time for the credit approval process. To avoid delay on your initial order you may elect an alternative payment method.

Customer Service:

Voice: 800-858-3616 in (US & Canada) or 218-681-6674

Fax: 218-681-3380

Internet: www.digikey.com (click "Contact Us")

Mail: Digi-Key Corporation
Attn: Customer Service
PO Box 677
Thief River Falls MN 56701-0677

A friendly, competent staff of customer service representatives is available 24 hours a day, 7 days a week, 365 days a year to assist you. Please have your sales order or invoice number available when you call.

Freight Damage:

If you receive merchandise that has been damaged in transit, it is important to keep the shipping carton, packing material and parts intact. Please contact a Digi-Key Customer Service representative immediately to initiate a claim. See "Customer Service" above for contact information.

Return Policy:

Digi-Key accepts merchandise returns subject to the terms outlined below and will replace the product or refund your money at your option.

To facilitate processing of returned merchandise:

- Please contact a Customer Service Representative to obtain an RMA (Returned Merchandise Authorization) number prior to returning product. See "Customer Service" above for contact information.
- All returns should be made within 30 days of date of invoice and be accompanied by the original invoice number and a brief explanation of the reason for the return.
- Return freight charge must be prepaid. Sorry, C.O.D. returns cannot be accepted.
- Returned merchandise must be in original packaging and resalable condition.
- Parts returned due to customer error may be subject to a restocking charge. "Not-in Catalog Items" and parts specified as "Non-Cancelable/Non-Returnable" at time of quote or sale are not returnable.
- Defective merchandise may be returned within 90 days of the original invoice date and need not be in original packaging.

Duplicate Mailings:

If you receive more than one catalog with the same name and address, please return the labels to Digi-Key and pass the catalog along to a friend. Also, if you do not require multiple copies to the same company address, contact a sales representative to verify your mailing information. A forms based communications method for catalog issues (Receive, Remove, Change of Address) can be accessed at www.digikey.com by clicking "Contact Us", which brings you to the "Digi-Key Communications" page. Then click "Catalog Mailing List" and scroll to "Service Out Options" to note your preferences. Alternatively, you may mail, telephone or fax Digi-Key your request.

Recycling And The Environment:

Digi-Key is committed to the environment and you, our valued customer. We use Geämi, a 100% recyclable packaging product. Both the outer and inner tissue can be put in your newspaper bin for recycling. This catalog was produced with paper containing 33% post consumer fiber and may be recycled through a paper board recycling program.

Privacy Policy:

Your privacy as a customer is very important to us. We want you to know how your customer information is used.

Once you make a purchase, request a catalog or other information from Digi-Key, your name, shipping/mailling address, telephone number, email address and fax number are included in our customer file.

This information is used to ensure a quick, efficient flow of products and services to you. This information may also be used for other purposes as outlined below.

Postal Addresses: Digi-Key may use your mailing address to send the Digi-Key catalog to keep you updated on our most current products and services.

Occasionally, Digi-Key may make the names and addresses of our customer list available to carefully screened companies that offer products and/or services that may be of interest to you.

Email Addresses: Email addresses may be used to communicate information of interest to you about Digi-Key. This includes Order Shipment/Tracking Information, Obsolete Part Bulletins, Service Change Information or other Digi-Key promotional emails.

Emails may be sent by Digi-Key or an authorized agent working for Digi-Key. All authorized agents operate with a confidentiality agreement. Information sent in this manner will always include "opt out" options.

Email addresses are never rented, sold or traded to third parties.

Opt Out: You may elect to opt out of any of the above uses of your customer information by completing the "Opt Out" form in our privacy statement on our Web site or by contacting us by telephone, fax or mail.

Other Uses Of Customer Information: Digi-Key is under contract to provide point of sale information to many of its product suppliers for market research and payment of commission to the supplier's agents.

If you have an open account with Digi-Key, credit and payment history will periodically be shared with credit reporting agencies.

Customer information is also used for marketing and market research for Digi-Key Corporation. Digi-Key or an authorized agent working for Digi-Key may complete these activities. All customer information is kept confidential.

Digi-Key will share customer information with government agencies if required by law.

Note: We reserve the right to make changes to our privacy policy at any time without prior notification.

ISO 9001:2000 Certified:

Digi-Key's operations from order entry through shipping have been fully ISO certified since March 17, 1994 and are recertified on an annual basis. A copy of Digi-Key Corporation's ISO Certification is available at www.digikey.com or upon verbal or written request.

Military Qualified Parts Disclaimer:

Digi-Key does not stock or sell any product that meets the performance or documentation requirements as outlined by any Military Qualified Parts List ("QPL"). Digi-Key does stock and sell product that has been manufactured to Mil Spec, BUT this in no way indicates that those parts are acceptable or appropriate for use in any Military application. Mil Spec is used as an industry-common reference and is NOT an indication of end use qualification.

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